# Annex 10: Procurement Plan

## General

1. **Project information** *[Project name, Project Number, Country]*:
2. **Version of the Plan**: Version 1.0 dated \_\_\_\_\_\_\_\_\_\_\_
3. **Procurement Plan clearance date (to be indicated by GCF)**:
4. **Period covered by this procurement plan:** This initial procurement plan is expected to cover at least the first 18 months of project/program implementation, or the full implementation period if available. Subsequent procurement plans (if needed) or substantial changes to this approved plan shall be communicated to the GCF upfront.

## Procurement Methods and Prior Review Thresholds

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Procurement Method1** | **Procurement category** | **Financial threshold applicable2** | **Prior Review Threshold (applicable if the Executing Entity is not the AE)3** | **Remarks** |
| 1. |  | Non-consultancy services |  |  |  |
| 2. |  | Consultancy services |  |  |  |
| 3. |  | Individual consultants |  |  |  |
| 4. |  | Goods |  |  |  |
| 5. |  | Works |  |  |  |
| 6. |  |  |  |  |  |
| 7. |  |  |  |  |  |

1. As per applicable procurement policy of the Accredited Entity.
2. Financial threshold for which the indicated procurement method should be used.
3. Financial threshold above which the Accredited Entity will review and provide clearance prior procurement process is initiated (not applicable if AE is the executing entity).

## Procurement activities

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | | **7** | **8** | **9** | **10** | **11** | **12** | **13** |
| **Item No.** | **Description of works, goods, non-consultancy and consultancy services to be procured** | **Required Delivery / Commencement of Services time (weeks/ months after FP approval)** | **Procuring entity** | **Estimated cost (USD)** | **Procurement method1** | | **Selection method2** | **Prequalification (Yes/No)** | **Review by AE (Prior/Post procurement process)** | **Tender issuing (e.g. weeks/months from the FP approval, etc)** | **Bid submission deadline (days/weeks after tender issuing day)** | **Evaluation and contract signing time (days/weeks after bid submission deadline)** | **Remarks** |
| **Non-consulting services** | | | | | | | | | | | | | |
| 1 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Total:** | | | |  |  |  | | | | | | | |
| **Consultancy services (companies)** | | | | | | | | | | | | | |
| 1 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Total:** | | | |  |  |  | | | | | | | |
| **Goods** | | | | | | | | | | | | | |
| 1 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  | |  |  |  |  |  |  |  |
| Total: | | | |  |  |  | | | | | | | |
| **Works** | | | | | | | | | | | | | |
| 1 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Total:** | | | |  |  |  | | | | | | | |
| **Individual consultants (if applicable)3** | | | | | | | | | | | | | |
| 1 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  | |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Total:** | | | |  |  |  | | | | | | | |

1 As per applicable procurement policy. If method to be applied would be non-competitive (e.g. single sourcing, direct contracting) justification with concrete arguments must be provided under ‘Remarks’

2 Selection methods include Quality Cost Based Selection (QCBS), Quality Based Selection (QBS), Fixed Budget Selection (FBS), Least Cost Selection (LCS), Consultants Qualifications Selection (CQS), Single source selection (SSS)

3 If engagement of individual consultants is not processed under procurement (e.g. through human resources) indicate N/A